# WB PG MEDICAL COUNSELLING 2024

URL: <a href="https://wbmcc.nic.in/">https://wbmcc.nic.in/</a>

# **User Manual for Candidate's Seat Choice Filling (PG Medical)**

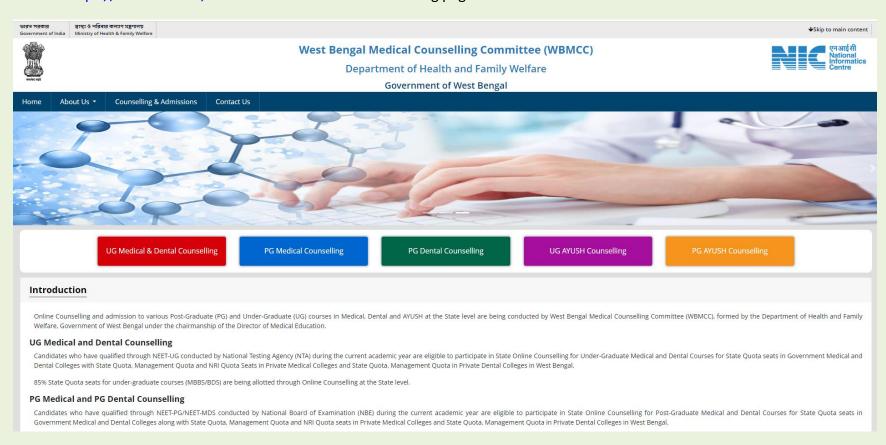
Department of Health & Family Welfare, GoWB

Swasthya Bhavan, GN-29, Sector-V, Salt Lake, Kolkata-700091

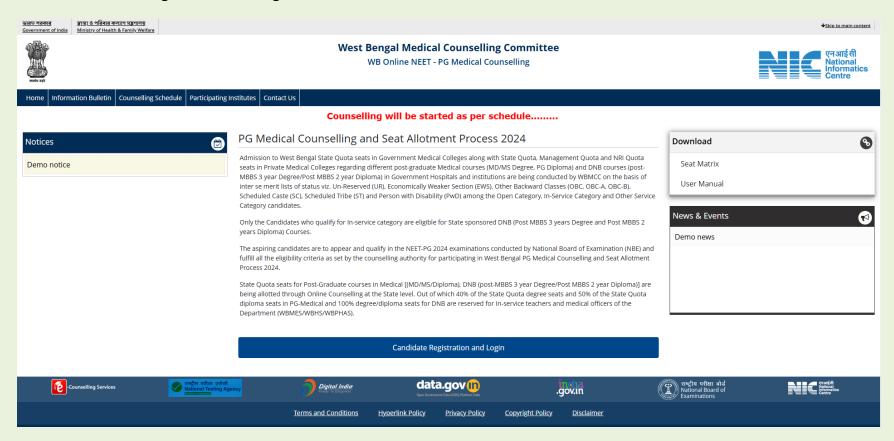
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# Seat Choice Exercise for NEET-PG 2024 qualified candidates willing to participate in WB PG Medical/DNB State Quota, Private Management Quota and NRI Quota Counselling 2024 (purely indicative)

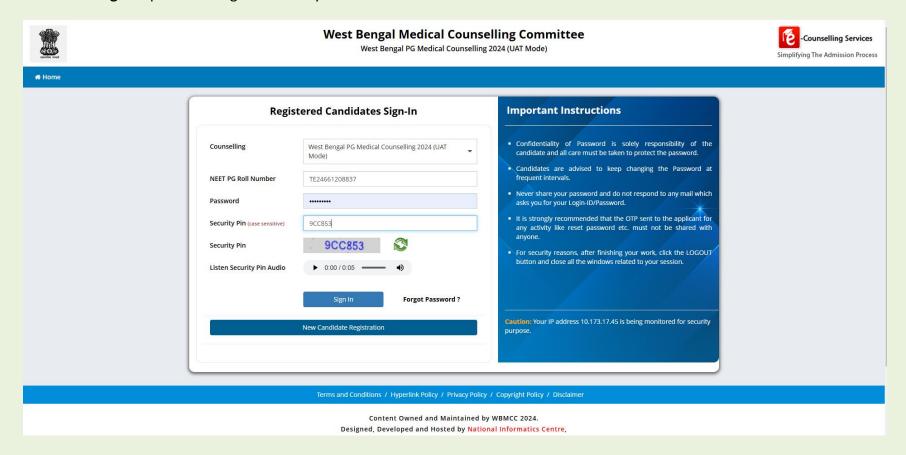
The NEET-PG 2024 qualified candidates who are already registered, paid the Counselling fee and are successfully verified & allowed to participate in WB PG-Medical/DNB State Quota, Private Management Quota, NRI Quota Counselling 2024 can exercise their Choices of Seat and Institution in the Counselling process. Candidates have to select 'PG Medical Counselling' button in WBMCC website https://wbmcc.nic.in/ to move to PG Medical Counselling page:



#### Click on 'Candidate Registration and Login' link.



Candidate will enter his/her NEET-PG 2024 Roll No., password and the security pin as displayed on the screen in the 'Registered **Candidates Sign in'** panel and login into the system:

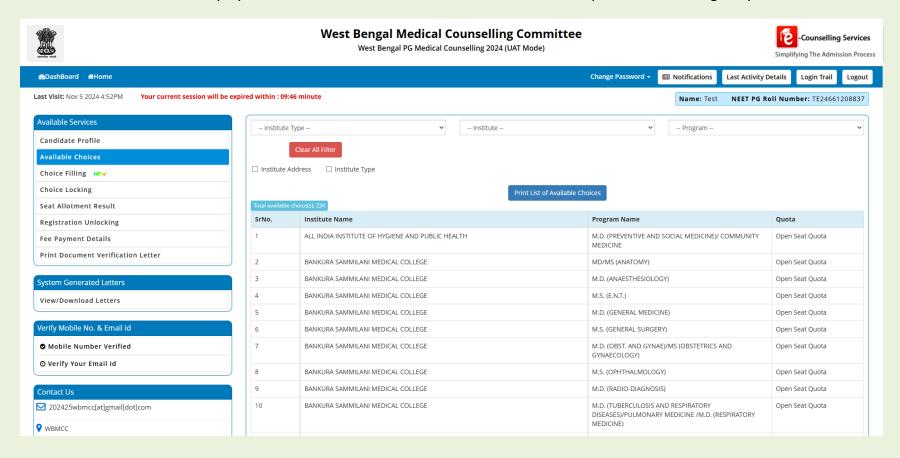


Candidate's personal dashboard will appear. The total number of available choices as per the eligibility of the candidate will be shown.

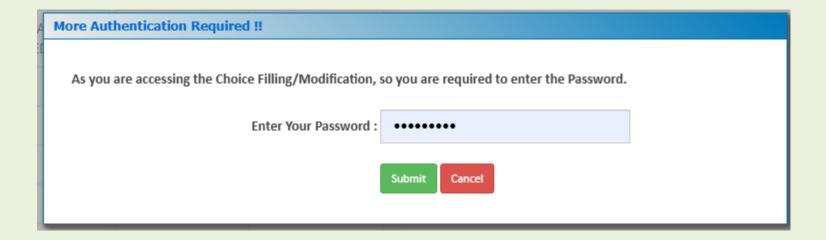


The left hand menu will display the links for 'Available Choices', 'Choice Filling' and 'Choice Locking'. Only successfully verified and accepted candidates are allowed to fill-in seat choices. Candidate may fill up the seat choices as per his/her preference, edit the seat choices and finally lock the choice list.

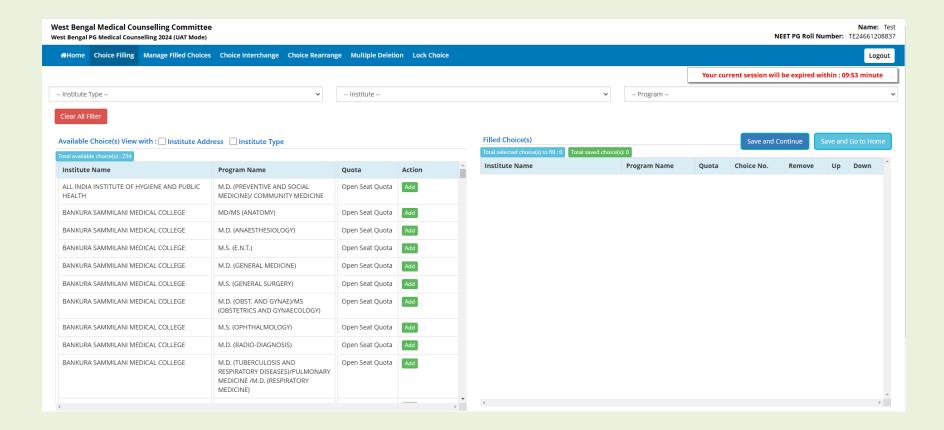
'Available Choices' link will display the available seat choices for institute and branch as per candidate's eligibility.



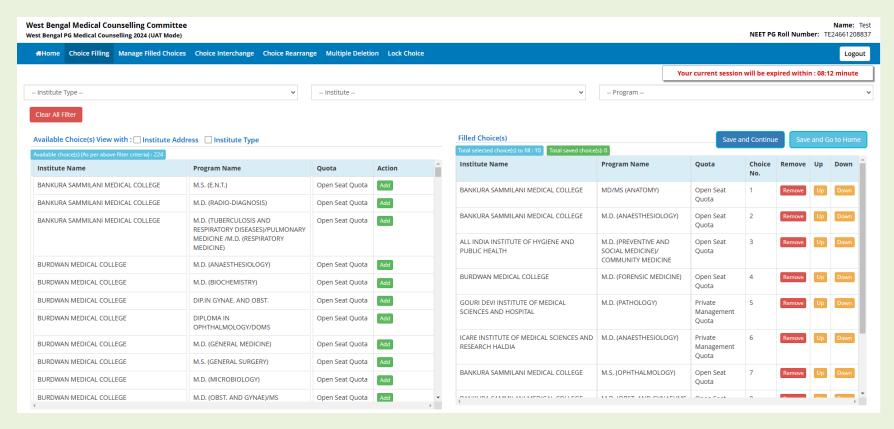
Click on 'Choice Filling' link. Candidate is required to enter the password to start choice filling:



The available choices will be shows on the left panel. The candidate is allowed to select any number of choices from the available list of choices as per his/her eligibility (State Quota, DNB Quota, Private Management, NRI etc). Keep adding your choices by clicking 'Add' button against the Institution name as per your preference.



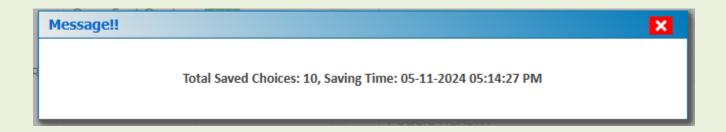
The selected choices will move to the right panel named 'Filled Choice(s)'. <u>Please select your option and priority for choices</u> carefully, as once allotted the candidate has to accept and admit in the allotted seat.



Click on 'Save and Continue' to save the added choices and continue to add more. Click on 'Save and Go to Home' when done.



Click 'OK' to save the filled choices.

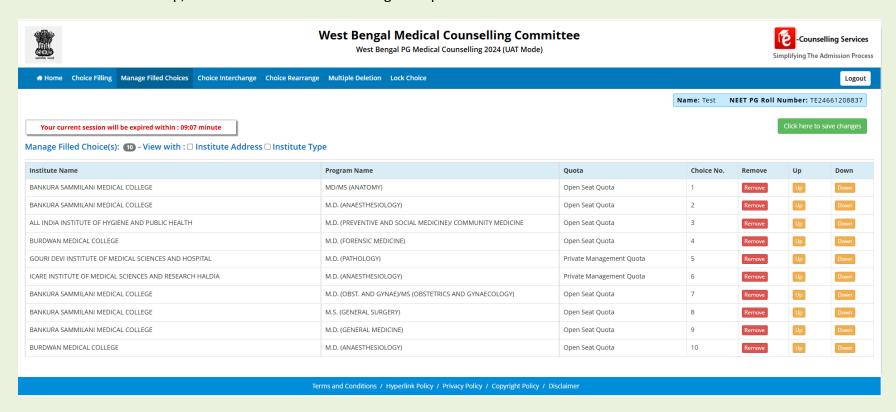


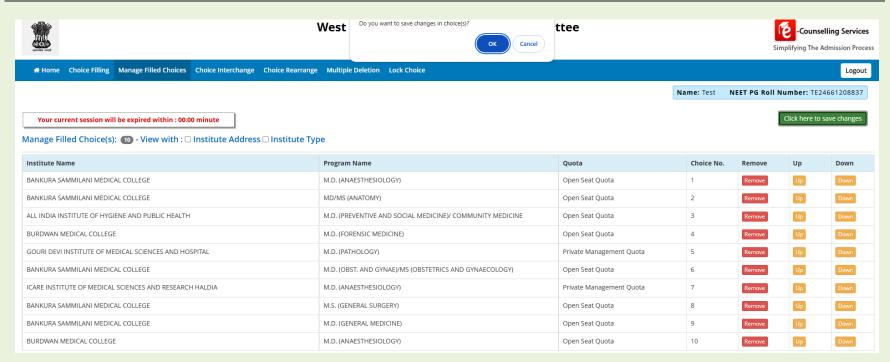
After selecting the choices, the candidate can arrange/alter them as per his/her requirement. Use the links 'Manage Filled Choices', 'Choice Interchange', 'Choice Rearrange', 'Multiple Deletion' to arrange, move and delete the choices. Editing the filled-in choices is allowed as long as the Choice list is not locked.

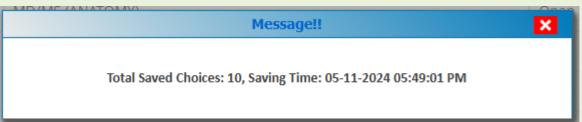
## Once Choices are locked no more changes are allowed.

#### **Manage Filled Choices:**

Choices can be moved up, moved down or removed using this option.







### **Choice Interchange:**

Selected choices can be interchanged to change the candidate's priority:

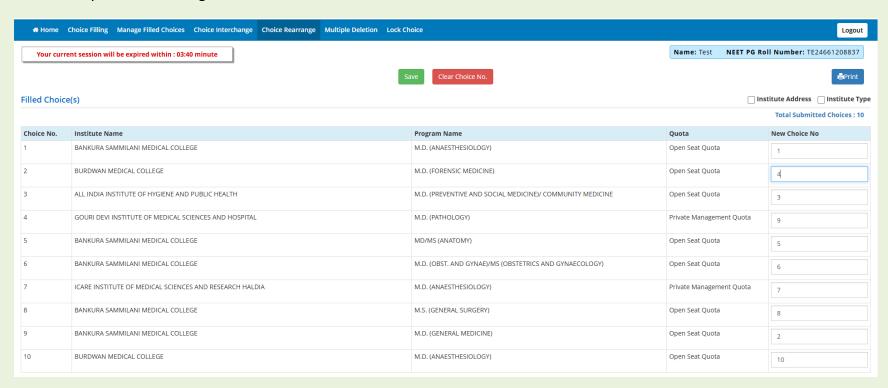


## Click on 'InterChange'

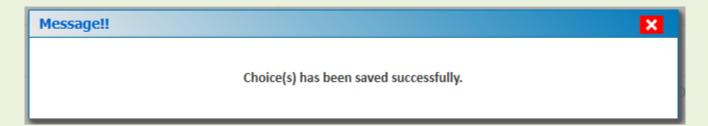


### **Choice Rearrange:**

Choices may also be rearranged.

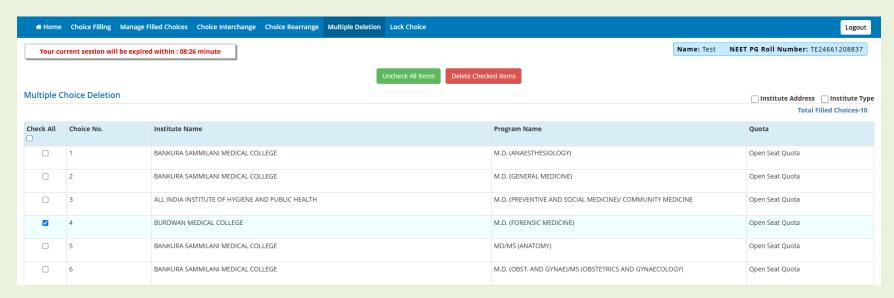


#### Click on 'Save'



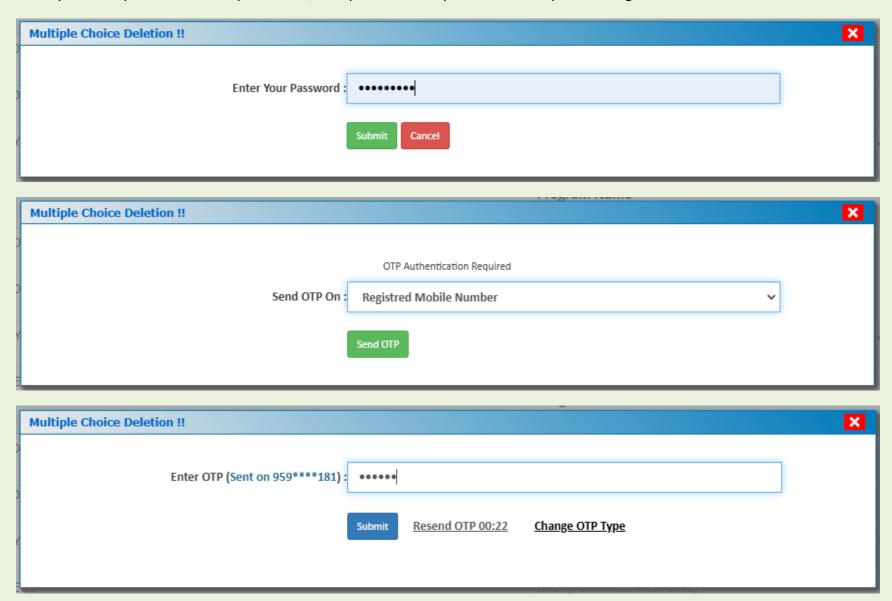
#### **Multiple Deletion:**

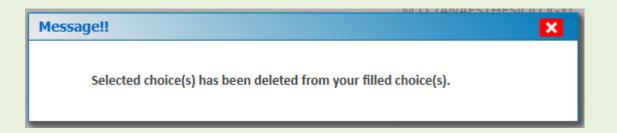
To delete multiple choices, select the choices and click 'Delete Checked Item'.





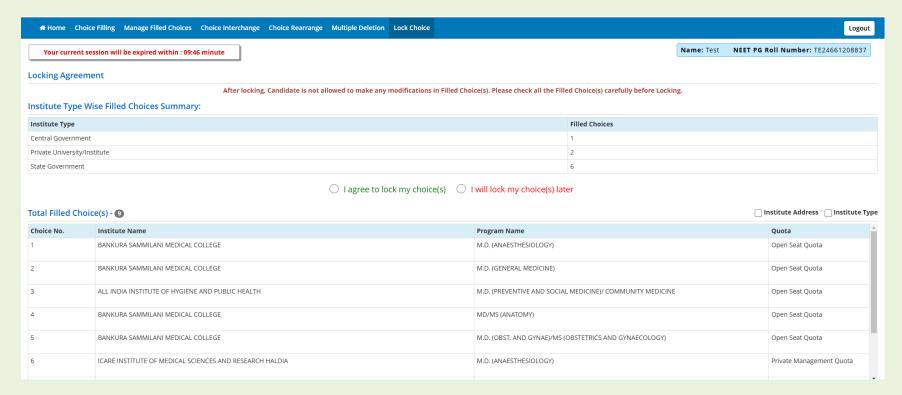
When you attempt to delete multiple choices, the system will ask you to enter the password again:





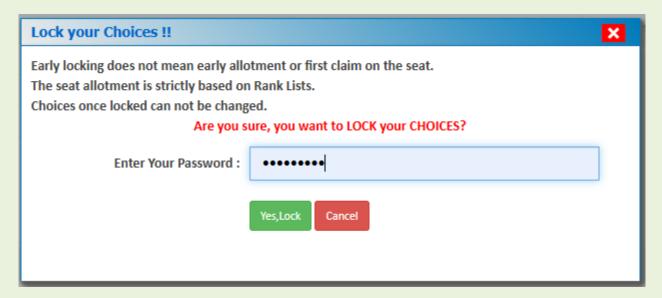
#### **Lock Choices:**

For locking the final seat choices, click on 'Lock Choice' from the menu. Following screen appears:

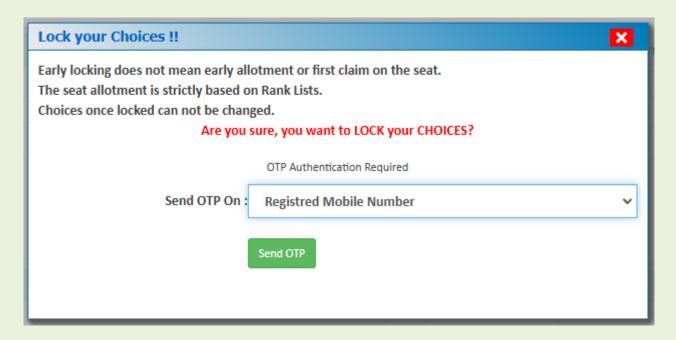


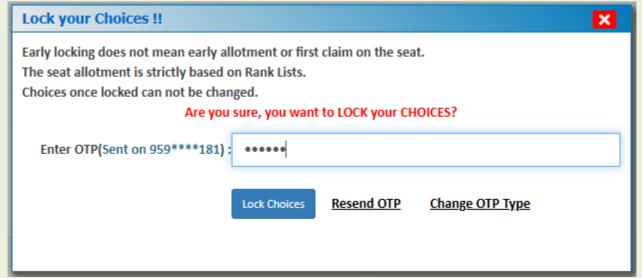
Candidate has to select 'I agree to lock my choice(s)' and enter his/her password to lock the selected choices.

# Once locked, the choices cannot be altered anymore.



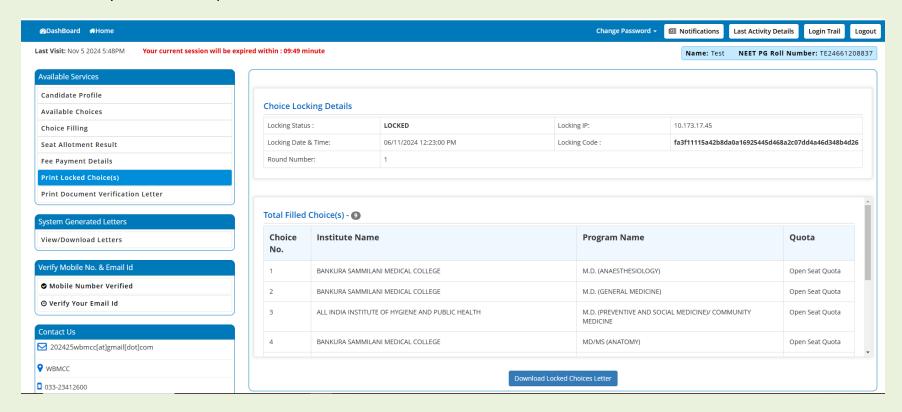
Click on 'Yes, Lock'.



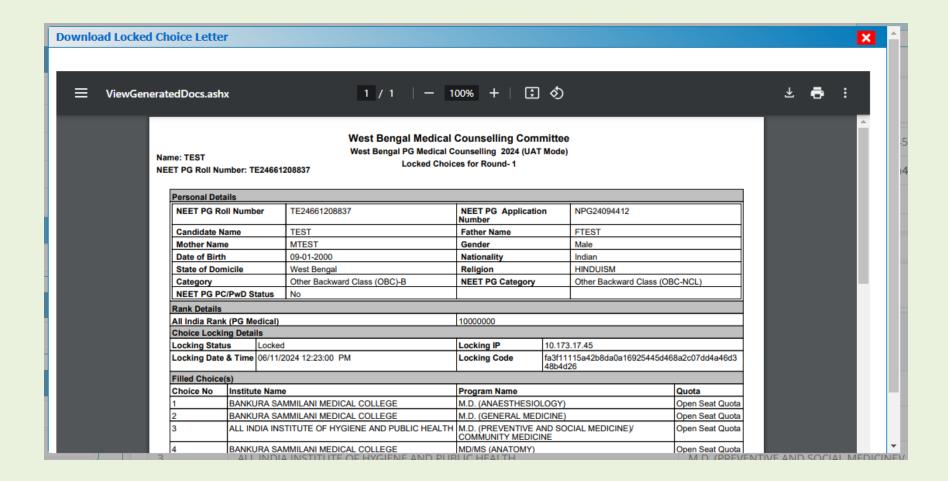




Candidate may download and print the locked choices.



#### **Download Locked Choices Letter:**



West Bengal Medical Counselling Committee West Bengal PG Medical Counselling 2024 (UAT Mode) Locked Choices for Round- 1

Name: TEST NEET PG Roll Number: TE24661208837

Personal Det	ails							
NEET PG Roll Number		er	TE24661208837	NEET PG Application Number		NPG24094412		
Candidate Name			TEST	Father Name		FTEST		
Mother Name			MTEST	Gender		Male		
Date of Birth			09-01-2000	Nationality		Indian		
State of Domicile			West Bengal	Religion		HINDUISM		
Category			Other Backward Class (OBC)-B	NEET PG Category		Other Backward Class (OBC-NCL)		
NEET PG PC/PwD Status			No					
Rank Details								
All India Rank (PG Medical)				10000000	10000000			
Choice Locki	ing Detai	ils						
Locking Status Locke		Locked		Locking IP	10.173	.17.45		
Locking Date & Time 06/11/2		06/11/20	24 12:23:00 PM	Locking Code	fa3f11115a42b8da0a16925445d 48b4d26		468a2c07dd4a46d3	
Filled Choice	(s)							
Choice No	Institute Name			Program Name			Quota	
1	BANKURA SAMMILANI MEDICAL COLLEGE			M.D. (ANAESTHESIO	M.D. (ANAESTHESIOLOGY)			
2	BANKURA SAMMILANI MEDICAL COLLEGE			M.D. (GENERAL MEDICINE)			Open Seat Quo	
3	ALL INDIA INSTITUTE OF HYGIENE AND PUBLIC HEALTH			M.D. (PREVENTIVE AND SOCIAL MEDICINE)/ COMMUNITY MEDICINE			Open Seat Quo	
4	BANKURA SAMMILANI MEDICAL COLLEGE			MD/MS (ANATOMY)			Open Seat Quo	
5	BANKURA SAMMILANI MEDICAL COLLEGE			M.D. (OBST. AND GYNAE)/MS (OBSTETRICS AND GYNAECOLOGY)			Open Seat Quo	
6	ICARE INSTITUTE OF MEDICAL SCIENCES AND RESEARCH HALDIA			M.D. (ANAESTHESIOLOGY)			Private Management Quota	
7	BANKURA SAMMILANI MEDICAL COLLEGE			M.S. (GENERAL SURGERY)			Open Seat Quol	
8	GOURI DEVI INSTITUTE OF MEDICAL SCIENCES AND HOSPITAL			M.D. (PATHOLOGY)			Private Management Quota	
9	BURDWAN MEDICAL COLLEGE			M.D. (ANAESTHESIOLOGY)			Open Seat Quo	

\*\* marks choices made invalid during document verifications

I hereby agree to the following terms and conditions governing the admission process of WBMCC (NEET - PG 2024-

- 1. I have gone through and understood the contents of Information Brochure and eligibility criteria prescribed therein. I shall abide by rules and admission process of Seat Allotment as specified by the WBMCC.
- 2. I know that during verification of documents at the time of reporting, if any discrepancy is found in original documents, including category, sub-category, date of birth etc. then my allotted seat will be cancelled.
- 3. I know that the personal information provided by me is genuine and authentic.
- 4. I declare that I will not disclose or share the password with anybody. I understand that I am solely responsible for safe guarding my password and neither WBMCC nor NIC is responsible for misuse of my password.
- 5. I am aware of the fee, bond etc conditions of the Institution that I am interested in and know that WBMCC has no role to
- 6. I have read and understood the Counselling Scheme and Information Bulletin and will abide with them.

Signature of Canddate Name of Canddate: TEST Locking Date & Time: 06/11/2024 12:23:00 PM

Locking Status: Choice(s) Locked by Candidate on 06/11/2024 12:23:00 PM

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#### Note:

- 1. This manual is purely indicative and only certain flows are shown for the convenience of the candidates. For details of eligibility criteria, cut-off percentile, cut-off dates and other Counselling conditions the candidate is advised to refer to the Counselling Notice uploaded at https://wbmcc.nic.in/.
- 2. The data and personal information like Roll. No., Name, Date of Birth etc. used in this manual are purely imaginary and used only as sample data to demonstrate the steps to be followed for candidate's seat choice exercise in the PG Medical Counselling. Any resemblance of the personal data used in the indicative forms with any person alive or dead is purely unintentional and need to be ignored.