

Government of West Bengal
Department of Health & Family Welfare
MERT BRANCH
Swasthya Bhavan, G.N.-29, Sector-V,
Salt Lake City, Kolkata-700 301

PCT
L4

No. HF/0/MERT/1542/Admn./ME/STM-28-10.

Dated, Kolkata the 25th Oct., 2010.

From : Special Secretary to the Govt. of West Bengal.

To : 1) The Director of Medical Education, West Bengal.
2) The Director of Health Services, West Bengal.



MEMORANDUM

In cancellation and supersession of all previous guidelines/principles regarding admission criteria of Undergraduate, Post Graduate and Post Doctoral students of both stream namely Medical and Dental, the undersigned is directed to convey the approval of this State Government to the following procedures in respect of admission to undergraduate/post Graduate Degree or diploma/or Post Doctoral courses in the Government Institutions of this State. Institute of Child Health (ICH), Kolkata and Vivekananda Institute of Medical Sciences (VIMS), Kolkata.

1) Admission has to be made on the spot mandatorily during counseling in the Govt. Medical/Dental Colleges/Institutes, ICH and VIMS according to merit list of selected students.

2) An admitted student will have to deposit the original copy of certificate of qualifying examination, original copy of mark sheet of qualifying examination and original copy of 'Medical Registration' Certificate in case of Post Graduate and Post Doctoral courses. Accordingly a MBBS/BDS student will have to deposit his/her '10+2 Examination' certificate and original copy of mark sheet of 10+2 Examination. A 'PO degree/diploma student will have to deposit his/her original copy of MBBS/BDS certificate, original copy of mark sheet of final year of MBBS/BDS Examination' and original copy of 'Medical/Dental Registration' certificate. A 'Post Doctoral' student will have to deposit his/her original copy of MD/MS Certificate, original copy of mark sheet of MD/MS Examination and 'Medical Registration' Certificate.

3) All the above documents required to be submitted by a student will have to be physically deposited to the admitting institution within 10 days of spot admission through counseling, failing which admission will be considered deemed to be cancelled and the seat will be offered to other student during re-counseling. On receipt of original documents from an admitted student, the concerned 'Head of the Institution' will issue a certificate to the candidate indicating the details of documents kept under institutional custody.

4) If a candidate desires to attend any recounselling session in this State, he/she shall appear in recounselling with the certificate issued to him/her by the 'Head' of admitting institution of the first counseling, showing the details of documents kept under custody of the institution. Subsequently, documents of such a student, in the event of his/her admission to other institution, shall be transferred by the 'Head' of admitting institution.

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where if the student was admitted through the first counseling, to the 'Head of admitting institution on the basis of recounselling within 15 days by special messenger under proper receipt with intimation to the student concerned. On receipt of the said documents, the concerned 'Head' of second institution will issue a certificate to the candidate indicating the details of documents kept under institutional custody.

5. If a candidate desires to attend any counseling/recounselling outside this State, the said documents are to be handed over to the candidate under proper receipt subject to the condition that he/she will have to re-deposit the said documents at least 3(three) days prior to the date of recounselling will be considered deemed to be cancelled and the seat will be offered to other student during recounselling.

6. Original documents of a student will be handed over to him/her only on completion of course to which he/she has been admitted. In case of any discontinuation from the course offered or resignation from that course after recounselling of this State, all original documents deposited by the candidate shall be handed over to him only on payment of a penalty charges as stated below:

i) A M.B.B.S student will be required to pay a penalty charge of Rs. 1,00,000/- (Rupees one lakh) only after which his/her original documents deposited will be released to him/her by the concerned institution.

ii) A 'Post Graduate Diploma' student will be required to pay a penalty charge of Rs. 2,00,000/- (Rupees two lakh) only after which his/her original documents deposited will be released to him/her by the concerned institution.

iii) A 'Post Graduate' Degree/Post Doctoral student will be required to pay a penalty charge of Rs. 5,00,000/- (Rupees five lakh) only after which his/her original documents deposited will be released to him/her by the concerned institution.

7. In case a resignation is offered by a candidate on the spot during recounselling in this State, he/she shall not be liable to pay any penalty and all original documents deposited in custody of admitting institution on the basis of the first counseling shall be returned to him/her.

8. All the above mentioned principles/criteria shall also be applicable to students of 'All India Quota' and all other quotas including SSKM Trustee quota.

9. All concerned are being informed.

Nasir Ahmad
Special Secretary.

HR/0/MERT/1542/Admn./ME/STM-28-10/1(6).

Dated, Kolkata the 25th Oct., 2010.

Copy forwarded for information and necessary action to :-

1. The Accountant General (A & I), West Bengal, Treasury Bldgs, Kolkata-1
2. The Accountant General, W.B.(L.B.A), C.G.O. Complex, 3rd M.C.S. Bldgs. 4th floor, Block-D, Salt Lake, Kolkata-700064.
3. The Additional Director of Health Services (AA & V), West Bengal
4. The Pay & Accounts Officer, Kolkata Post & Accounts Office, 101/1, C.I.T. Scheme, Eastern Lane, Kolkata-700012.
5. The Treasury Officer, Burdwan/Siliguri/Darjeeling/Bankura/Paschim Midnapore/Malda/Murshidabad/Nadia.
6. Finance Department (Group 'O/N') of this Government.

Vahid Ahmad
Special Secretary

No. HR/0/MERT/1542/Admn./ME/STM-28-10/2(10).

Dated, Kolkata the 25th Oct., 2010.

Copy forwarded for information and necessary action to :-

1. The Vice-Chancellor, West Bengal University of Health Sciences, West Bengal.
2. The Principal, Medical College, Kolkata/NRS Medical College, Kolkata/R.G.Kar Medical College, Kolkata/C.N.M.C., Kolkata/B.S.M.C., Bankura/B.M.C., Burdwan/N.B.M.C., Darjeeling/M.M.C., Paschim Midnapore/R.A.D.C., Kolkata/B.D.C., Burdwan/N.B.D.C., Darjeeling/ID & BG Hospital, Kolkata/Dr.B.C. Roy Memorial Hospital for Children, Kolkata/C.S.S., Kolkata - with request to deploy necessary staff of his/her institution for arranging spot admission of the student allotted to his/her institution on the days of counselling.
3. The Director, IPGME&R, Kolkata/BJN, Kolkata/STM, Kolkata/RIO, Kolkata/ICVS, IPGME&R(SSK M), Kolkata/ICVS(RC/KMC), Kolkata/IITM, Kolkata/ICU, Kolkata/VIMS, Kolkata/AIH&PH, Kolkata- with request to deploy necessary staff of his/her institution for arranging spot admission of the student allotted to his/her institution on the days of counselling.
4. The Registrar, W.B.U.H.S., Kolkata with a request to publish this memo at a suitable place in the Information Booklets of Entrance Examination for admission to Medical/Dental PG Degree/Diploma courses and also in the 'Information Booklet of Entrance Examination for admission to Post Doctoral Courses.
5. The Dean, Faculty of Medicine WBUHS/VIMS/AIH&PH/ICH, Kolkata.
6. The P.S. to The Principal Secretary (H & F.W), West Bengal.
7. The Joint Secretary (MERT) of this Department.
8. The Assistant Secretary (MERT) of this Department.
9. The OSI (MERT) of this Department.
10. The P.A. to Special Secretary (MERT) of this Department.

Vahid Ahmad
Special Secretary

Government of West Bengal
Department of Health & Family Welfare
MERT Branch, "Swasthya Bhawan" Block- G.N.-29,
Sector-V, Salt Lake City, Kolkata-700 091

No. HF/O/MERT/ 627 /HAV/7M-05-12

Dated, Kolkata, the 17th May, 2012


From: The Special Secretary to the Government of West Bengal

To: The Director of Medical Education, West Bengal
The Director of Health Services, West Bengal

MEMO

In continuation of this department memo number HF/O/MERT/1542/Admin/ME/STM-28-10 Dated 25th October 2010, the undersigned is directed by order of the Governor to say that the penalty amount as specified in paragraph – 6 of the memo ibid shall be deposited to the receipt head of account "0210 – Medical and Public Health – 04 – Public Health – 104 – Fees, Fines etc – 001 – receipts from other Fees, Fines etc – 27 – Other Receipts" [in short form (0210-04-104-001-27)], in TR Form number – 7, by the local administrative authority of the concerned Medical Teaching Institution. All other terms and conditions of the memo shall remain unchanged.

2. All concerned in this respect are being informed.



Special Secretary

No. HF/O/MERT/ 627 /HAV/7M-05-12/1(4)

Dated, Kolkata, the 17th May, 2012

Copy forwarded for information & necessary action to the :-

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-700 001.
3. Pay & Accounts Officer, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata-700 012.
4. Treasury Officer, _____



Special Secretary

No. HF/O/MERT/ 627 /HAV/7M-05-12/2(4)

Dated, Kolkata, the 17th May, 2012

Copy forwarded for information & necessary action to the :-

1. Additional Director of Health Services, (A & AV), west Bengal.
2. Principal, Medical College, Kolkata / R G Kar Medical College, Kolkata / CNMC, Kolkata / NRS Medical College, Kolkata / Malda Medical College, Malda / Murshidabad Medical College, Berhampore, Murshidabad / Midnapore Medical College, Paschim Medinipur / North Bengal Medical College, Susratnagar, Darjeeling / Burdwan Medical College, Burdwan / Bankura Sanmillani Medical College, Bankura / College of Medicine and Sagore Datta Hospital, Kamarhati / CSS, Kolkata / Dr B C Roy Postgraduate Institute of Pediatric Sciences, Kolkata / ID & BG Hospital, Kolkata.
3. MSVP, _____
4. Director, IPGME&R / ICVS, SSKM / ICVS, R G Kar Medical College & Hospital / RIO / BIN, Kolkata / IHTM, Kolkata / STM, Kolkata


Special Secretary

**Execution of Bond by the Candidate for P G Diploma
Course..... atMedical
College..... for session.....**

I, Sri/Smt.....

S/o / D/o.....

Resident at

.....

Being selected for P G Diploma course at.....

.....**Medical College**, do hereby undertake to pay a sum of Rs 2, 00,000 /- (Rupees Two lakhs only) to the Government of West Bengal, If I resign or discontinue the course before completion of tenure of the course as prescribed by the Govt in pursuance of G.O. No HF/O/MERT/1542/Admn/ME/STM-28-10 dated 25/10/2010, moreover it shall be obligatory on my part to observe or perform all terms and condition prescribed on proforma by the Govt for the aforesaid purpose.

.....

Signature of the student in full

In presence of witness

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Signature of the witness

Accepted on behalf of the Govt. Of West Bengal

**Execution of Bond by the Candidate for P G Degree
Course..... atMedical
College..... for session.....**

I, Sri/Smt.....

S/o / D/o.....

Resident at

.....

Being selected for P G ^{Degree} ~~Postgraduate~~ course at.....

.....Medical College, do hereby undertake to pay a sum of Rs
5, 00,000 /- (Rupees Five lakhs only) to the Government of West Bengal, If I resign or discontinue
the course before completion of tenure of the course as prescribed by the Govt in pursuance of
G.O. No HF/O/MERT/1542/Admn/ME/STM-28-10 dated 25/10/2010, moreover it shall be
obligatory on my part to observe or perform all terms and condition prescribed on proforma by
the Govt for the aforesaid purpose.

.....

Signature of the student in full

In presence of witness

.....

Signature of the witness

Accepted on behalf of the Govt. Of West Bengal